



VRINDAVAN
AYURVEDA CHIKITSALAYAM

02/04/2022

To
Pooja
Baddi, Himachal Pradesh

Sub: Appointment letter

Pooja

This is with reference to your application and subsequent discussion, you have been appointed for following role and responsibility at Vrindavan Ayurveda Chikitsalayam, Baddi.

Location : - vrindavan Ayurveda Chikitsalayam

Job description : Nursing Staff & Infection control officer

Salary -20000 / month

Working hours : - morning 8 am to evening 6 pm / Everyday

Date of joining - 06/04/2022

Thanking you
G.M operations .
Vrindavan Ayurveda Chikitsalayam



Vrindavan Ayurveda Chikitsalayam
(unit of R.P Garg and Associates)

Vrindavan Estate, Village Thana, EPIP-2, Baddi, Himachal Pradesh Ph : (01795 667166) +91 7901778899

To

03/04/2022

**General Manager Operations
Vrindavan Ayurveda chikitsayam
Vrindavan Estate
Village Thana , Baddi , H.P**

Sub: - Joining letter

Sir

I am pleased to inform you that I accept the offer and acknowledge the same .

I am ready to join as Nursing Staff & Infection control officer in your esteemed hospital as on date 06/04/2022

I sincerely thank you of offering me this assignment and I assure to work with sincerity and dedication.

Also I am submitting my ID proof along with this letter

Thanking you

Yours Sincerely

Pooja

Baddi, Himachal Pradesh

A handwritten signature in black ink that reads "Pooja". The signature is fluid and cursive, with the "P" and "J" being particularly prominent.



Duties & Responsibilities Of Infection Control Officer

- Work as a hospital Supervisor by ensuring all the established policies & protocols are practised e.g. hand washing procedures, isolation policies, care of procedures sites, terminal cleaning and disinfection or follow up of needle stick injuries.
- Gathering and analysing infection data to make evidence-based decisions.
- Educating Hospital Staff on infection prevention protocols to facilitate emergency preparedness.
- Isolating and treating infected individuals to contain the spread of infectious diseases
- Assisting with the development of action plans in case of a Community Spread.
- To ensure the health and safety of patients and the Hospital Staff.
- Works with the Infection Control committee to track outbreaks, dhroni, Steam bath, therapy rooms etc to detect risks leading to infection hazards.
- Works as an educator by participating in formal & informal meetings regarding Infection Control Protocol.

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VRINDAVAN AYURVEDA CHIKITSALAYAM

(Unit of R.P Garg and Associates)

Shivalik Foothills, Village Thana, EPIP-2, Baddi, Himachal Pradesh - 173205

Name: of Trainer:- Dr. AKANKSHA

Date of Training : 09/04/2022

Topic of Training : Hospital Infection Control.

TRAINING FEEDBACK FORM

S NO.	Name	Trainer Sign	Attended by Signature
1	Dr. Sakshi		
2	Pooja		
3	Nithya.		

- Hand hygiene
- Infection control
- PPE Kit
- Fumigation

FEEDBACK FORM

Attended by : DR. SAKSHI

1) Rate The Level of Training Information useful to you.

A. Good

B. Average

C. Below Average

2) Rate the Level of Training Method of Explanation.

A. Appropriate

B. Average

C. Below Average

3) Rate the Importance of Training.

A. Good

B. Medium

C. Not Good

FEEDBACK FORM

See

Attended by : Pooja

1) Rate The Level of Training information useful to you.

A. Good

B. Average

C. Below Average

2) Rate the Level of Training Method of Explanation.

B. Appropriate

B. Average

C. Below Average

3) Rate the Importance of Training.

A. Good

B. Medium

C. Not Good

Pooja

St. No 12120

Roll No. _____



HIMACHAL PRADESH NURSES REGISTRATION COUNCIL, S.A.
REGISTRATION CERTIFICATE OF GENERAL NURSING & MIDWIFERY

This is to certify that Smt. Kumari D. Sh. having taken a course of study B.Sc.(N)/GNM at Government Polytechnic, Bhopal from 01.07.1987 to 30.06.1988 and passed the Examination for Nurses Midwife & Midwives conducted by the Government of Madhya Pradesh and is admitted in the Nurses Registration Act, 1977 No. 15 of 1978 as Registration Nurses & Midwife.

The Number assigned to her in the Register as Nurse is 1276

The Number assigned to her in the Register as Midwife is 1393.

Date: 24 January 2012

Next Renewal Due Date:

Registrar
H.P. Nurses Registration Council,
Shimla-171 001