

<b>Logo</b>	<b>Centre Name</b> <b>Address</b>	<b>DEPARTMENT MANUAL</b>	<b>Doc No</b>	<b>AAPC/D/03</b>		
			<b>Issue No</b>	<b>AAPC/03</b>		
			<b>Date</b>	<b>07/09/2021</b>		
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			<b>Document Title : Treatment Department</b>			

### **1 Purpose:**

The purpose of this Standing Operating Procedure (SOP) is to establish procedures and responsibilities of **Centre Name** Medical Treatment Department

### **2 Scope:**

This SOP applies to all personnel employed in and accessing the services of **Centre Name** Medical Treatment Department.

### **3 Responsible Persons:**

Therapist, Doctor, Operation Manager

### **4 Objectives:**

The **goals of medicine** encompass the relief of pain and suffering, the promotion of health and the prevention of disease, the forestalling of death and the promoting of a peaceful death, and the **cure** of disease when possible and the **care** of those who can not be cured.

### **SOP (1) What is Medical Department in Hospital?**

The medical department has within it the various Clinical services. They are: Ayurveda medicine, Kaya Chikitsa, Paediatrics, Manas Roga Orthopaedics, Neurology, cardiology, psychiatry, Skin disease, Panchkarma Therapy., para surgical procedures, Jara medicine, infectious disease etc.

### **SOP (2) What is the Aim of Hospital?**

To provide safe, secure, and high quality medical care. To foster excellent health professionals who will lead into the future. To support and develop community health and medical services. To promote advanced medical care and disseminate it to the world

### **SOP (3) Why is Medical Treatment Important?**

Prepared By

**Doctor Name**

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Medical care has several important functions other than restoring or maintaining health. These other functions are assessment and certification of health status, prognostication, segregation of the ill to limit communication of illness, and helping to cope with the problems of illness--the caring function.

#### **SOP (4) Why do we need Hospital Management System?**

In short, a good Hospital management system would make it easier to scale up the Hospital network by easily managing the resources, avoiding wastage, making an efficient workforce, and a better management of data. Such a system could provide a hassle-free care for the patient, and make everyone's work much easier.

#### **SOP (5) What is the Role of Hospital Management?**

All Hospital healthcare managers work with physicians, make policy decisions, oversee patient care and budgeting and accounting, and lead marketing efforts to ensure their organization functions smoothly.

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