

LOGO CENTRE NAME CENTRE ADDRESS	Quality Operating Process	Document No : JSL/03
	Manual of Operations Care of Patients	Date of Issue : 05/06 /2021 Issue No. : JSL/I//03 Date of Revision: AFTER 1 YEAR OF DATE OF ISSUE Revision No. : 00

SERVICE NAME :	CARE OF PATIENTS
DATE CREATED :	05/06 /2021
APPROVED BY :	DOCTOR NAME
RESPONSIBILITY OF UPDATING :	RECEPTIONIST NAME

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AMENDMENT SHEET

No.	Section and Page	Date	Amendment	Signature

A. Purpose:

<p style="text-align: center;">LOGO CENTRE NAME CENTRE ADDRESS</p>	Quality Operating Process	Document No : JSL/03
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To provide guideline instruction for ensuring uniform care of the patient.

B. Scope: Hospital Wide

C. Policy:

- All patients approaching the hospital for medical treatment will receive care appropriate to their healthcare need and scope of services provided by the hospital.
- Quality of medical care will be same in all care settings of the hospital and no discrepancy of any sort will be followed in the provision of medical care.
- All treatment orders would be signed, dated and timed by the concerned clinician.(Refer to Medical Record Policy).
- Any treatment order initiated by a hospital's clinician different from the primary treating consultant of the patient will be countersigned by the primary treating consultant within 24 hours.
- In case required the primary treating consultant of the patient may consult other care providers available within the hospital for patients care related issues.
- Patients response to treatment ,his /her health status , further treatment plan etc will be discussed among the clinical and nursing staff involved in provision of care to the patient
- The primary treating consultant can refer the patient to other clinical specialty either within the hospital or to the identified external healthcare institutions if the patients medical need demand the same (Refer Policy on Referral of Patients).
- The clinicians may resort to evidence based medicine which is the conscientious, explicit and judicious use of current best evidence in making clinical decisions about the care of individual patients.

Clinicians are encouraged to consider the following points in using evidence based medicine for the provision of optimum care to the patients which are:

- a. Convert information need into answerable questions.
- b. Track down the best evidence to answer the question (with maximum efficiency).
- c. Critically appraise the evidence for its validity and usefulness.
- d. Integrate appraisal results with clinical expertise and patient values.
- e. Evaluate outcomes.