

FACILITY AND SAFETY ROUND Corrective Action Preventive Action (CAPA)

Facility and Safety Rounds

● Date of Meeting :- 7/06/2021

S.No.	Names of the members	Designation
1	Dr.Pooja Thakur	Senior Doctor
2	Dr.Suyash Pratap Singh	Medical Superintendent
3	Dr.Meetali	RMO
4	Dr.Shikha Sharma	RMO
5	Dr.Sandeep Yadav	RMO
6	Sonali Chanchal	Female Attendant
7	Sandhya Rani	Female Attendant
8	Harpreet Kaur	Female Attendant
9	Shubham Ahuja	Male Attendant
10	Akshay Sharma	Male Attendant
11	Prikhit Mehra	Male Attendant
12	Ganesh Ram	Chef
13	Mahesh Chander	Chef
14	Madhu Sudan S	Manager
15	Sukhchain Suja	Housekeeping
16	Vinay	Male Therapist
17	Anita Kirti	Female Therapist
18	Kanu Priya	Female Therapist
19	Kiran Choudhary	Receptionist
20	Mani Chaudhary	Safety Maintenance
21	Reena	Female Housekeeping
22	Payal	Female Nurse
23	Akash	Male Nurse
24	Manisha	Female Nurse
25	Manish Kumar	Male Nurse

CONTROLLED COPY
Shuddhi Ayurveda Panchkarma Hospital
(A Unit of Jeena Sikho Lifecare Pvt Ltd.)
Back Side of Jugraj Dhaba
Opp. Side of Haldiram Dera Bassi
Punjab-140506

26	Pooja	Female Nurse
27	Krishan Kumar	Male Nurse
28	Rajeev Chaudhary	Accountant
29	Rakesh kumar Thakur	Security Gaurd
30	Sukhwinder	Electrician
31	Rupa Rooprai	H.R Head
32	Rahul	Pharmacist
33	Varun Rana	Pharmacist
34	Varinder Singh	Male Nurse
35	Vikram	Co-Ordinator
36	Ruby	Receptionist
37	Sahil	Kitchen Helper
38	Dinesh Kumar	Gardener
39	Balwinder Singh	Gardener
40	Abhishek	Housekeeping
41	Shivam	Male Housekeeping
42	Aarti Yadav	Receptionist
43	Manjeet	Female Housekeeping
44	Sunita Rani	Female Housekeeping
45	Rohit Kumar	Security Gaurd
46	Sandeep Bibi	Receptionist

TOPIC :

- PPE Kit
- Cleaning
- Sanitization
- Hygiene
- Needle Stick Injury
- Fire
- Bio Medical Waste
- Electronic Appliance Maintenance
- Disinfectant floor

Decision :

when we inspected the hospital for the safety of the Patient and the staff we found that some employees wear PPE Kits and some do not

wear Sanitation in many Parts of the hospital.

There was a lack of sanitization due to these reasons, the hospital.

There is a lack of hygiene on both the employee and the Patient, for this we have to alert all the employees to take care of their own safety and also take care of the safety of the patients only then our Hospital will be completely infection free and safe.

Name of Trainer:- Dr. Suyash Pratap Singh

Date of Training : 9/06/2021

Facility and Safety Rounds Training

S NO.	Name	Trainer Sign	Attended by Signature
1	Dr.Pooja Thakur	Sp Singh	Pooja Thakur
2	Dr.Suyash Pratap Singh	Sp Singh	
3	Dr.Meetali	Sp Singh	Meetali
4	Dr.Shikha Sharma	Sp Singh	Shikha Sharma
5	Dr.Sandeep Yadav	Sp Singh	Sandeep Yadav
6	Sonali Chanchal	Sp Singh	Sonali Chanchal
7	Sandhya Rani	Sp Singh	Sandhya Rani
8	Harpreet Kaur	Sp Singh	Harpreet Kaur
9	Shubham Ahuja	Sp Singh	Shubham Ahuja
10	Akshay Sharma	Sp Singh	Akshay Sharma
11	Prikkhit Mehra	Sp Singh	Prikkhit Mehra
12	Ganesh Ram	Sp Singh	Ganesh Ram
13	Mahesh Chander	Sp Singh	MAHESH CHANDER
14	Madhu Sudan S	Sp Singh	Madhu
15	Sukhchain Suja	Sp Singh	Sukhchain Suja
16	Vinay	Sp Singh	Vinay
17	Anita Kirti	Sp Singh	Anita
18	Kanu Priya	Sp Singh	Kanu
19	Kiran Choudhary	Sp Singh	Kiran
20	Mani Chaudhary	Sp Singh	Mani
21	Reena	Sp Singh	Reena
22	Payal	Sp Singh	Payal
23	Akash	Sp Singh	Akash
24	Manisha	Sp Singh	Manisha
25	Manish Kumar	Sp Singh	Manish Kumar

26	Pooja	Sp Singh	Pooja
27	Krishan Kumar	Sp Singh	Krishan Kumar
28	Rajeev Chaudhary	Sp Singh	Rajeev Chaudhary
29	Rakesh kumar Thakur	Sp Singh	Rakesh kumar Thakur
30	Sukhwinder	Sp Singh	Sukhwinder
31	Rupa Rooprai	Sp Singh	Rupa Rooprai
32	Rahul	Sp Singh	Rahul
33	Varun Rana	Sp Singh	Varun Rana
34	Varinder Singh	Sp Singh	Varinder Singh
35	Vikram	Sp Singh	Vikram
36	Ruby	Sp Singh	Ruby
37	Sahil	Sp Singh	Sahil
38	Dinesh Kumar	Sp Singh	Dinesh Kumar
39	Balwinder Singh	Sp Singh	Balwinder Singh
40	Abhishek	Sp Singh	Abhishek
41	Shivam	Sp Singh	Shivam
42	Aarti Yadav	Sp Singh	Aarti Yadav
43	Manjeet	Sp Singh	Manjeet
44	Sunita Rani	Sp Singh	Sunita Rani
45	Rohit Kumar	Sp Singh	Rohit Kumar
46	Sandeep Bibi	Sp Singh	Sandeep Bibi

Attended by : Dr. Pooja Thakur

1) Rate The Level of Training information useful to you.

A. Good

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B. Average

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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B. Average

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C. Below Average

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3) Rate the Importance of Training.

A. Good

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B. Medium

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C. Not Good

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Attended by : Dr. Meekali

1) Rate The Level of Training information useful to you.

A. Good

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B. Average

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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C. Below Average

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3) Rate the Importance of Training.

A. Good

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C. Not Good

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Attended by : Dr. Shikha Sharma

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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C. Below Average

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CONTROLLED COPY
Shuddhi Ayurveda Research Hospital
(Punjab) Pvt. Ltd.)
Back Side of Jugraj
Opp. Side Of Lohiana, Gurgaon
Punjab-140506

Attended by : Dr Sundeep Yadav

1) Rate The Level of Training information useful to you.

A. Good

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Attended by : Sarali Chanchal

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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C. Not Good

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Attended by : Sandhya Rani

1) Rate The Level of Training information useful to you.

A. Good

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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B. Average

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C. Below Average

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Singh
SHUDDHI AYURVEDA HOSPITAL
(A Unit of Shuddhi Ayurveda Pvt. Ltd.)
Back Side of Jagraj Hospital
Opp. Side Of Jagraj Hospital
Punjab-140506

Attended by : Harpreet Kaur

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

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Attended by : Shubham Athya

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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Attended by : Akshay Sharma

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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C. Below Average

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3) Rate the Importance of Training.

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Shubham
CONTROLLED COPY
Shuddhi Ayurveda Research Hospital
(A Unit of Shuddhi Ayurveda Pvt. Ltd.)
Back Side of Jagraj
Opp. Side Of Jagraj, Gurgaon
Punjab-140506

Attended by : Prithvi Mehra

1) Rate The Level of Training information useful to you.

A. Good

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Attended by : Ganesh Ram

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

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C. Not Good

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Attended by : Mahesh Chander

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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C. Below Average

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3) Rate the Importance of Training.

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Shuddhi Ayurveda Research Hospital
(A Unit of Shuddhi Ayurveda Pvt. Ltd.)
Back Side of Jagraj Chowk
Opp. Side Of Hospital, Gurgaon
Punjab-140506

Attended by : Madhu Sudan S

1) Rate The Level of Training information useful to you.

A. Good

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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3) Rate the Importance of Training.

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Attended by : Surkharain Suja

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

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Attended by : Vinay

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

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C. Below Average

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3) Rate the Importance of Training.

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Singh
CONTROLLED COPY
Shuddhi Ayurveda Research Hospital
(A Unit of Shri Jagraj Singh & Co. Ltd.)
Back Side of Jagraj Singh
Opp. Side Of Lohiana, Gurgaon, Haryana
Punjab-140506

Attended by : Anita Kirti

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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C. Below Average

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3) Rate the Importance of Training.

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Attended by : Kanu Priya

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

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Attended by : Kirak Choudhary

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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3) Rate the Importance of Training.

A. Good

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CONTROLLED COPY
Shuddhi Ayurveda Pantheon Hospital
(A Unit of Shuddhi Ayurveda Pvt. Ltd.)
Back Side of Jagraj Chowk
Opp. Side Of Lohiana, Gurgaon Bassi
Punjab-140506

Attended by : Mani Chaudhary

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

A. Appropriate ☒ B. Average ☐ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Attended by : Keena

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

B. Appropriate ☐ B. Average ☒ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Attended by : Pargal

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

C. Appropriate ☐ B. Average ☒ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Shudh
CONTROLLED COPY
Shudh Advanced Research - Hospital
(A Unit of Shudh Advanced Research - Hospital)
Back Side of Jagraj (Punjab)
Opp. Side Of Hospital, Gurgaon
Punjab-140506

Attended by : Arash

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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3) Rate the Importance of Training.

A. Good

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Attended by : Manisha

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

A. Good

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Attended by : Mainish Kumar

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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3) Rate the Importance of Training.

A. Good

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C. Not Good

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Attended by : Pooja

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

A. Good

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Attended by : Krishan Kumar

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

A. Good

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Attended by : Rajeev Chaudhary

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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3) Rate the Importance of Training.

A. Good

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C. Not Good

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Shuddhi Ayurveda Hospital
Back of Jangra
Opp. Side Of Hospital
Punjab-140506

Attended by : Rakesh Kumar Thakur

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

A. Appropriate ☒ B. Average ☐ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Attended by : Sukhwinder

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

B. Appropriate ☐ B. Average ☒ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Attended by : Rupa Roshni

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

C. Appropriate ☐ B. Average ☒ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐

Singh
 CONTROLLED COPY
 Shuddh Arogya Hospital
 (A Unit of Shuddh Arogya Ltd.)
 Back Side of Jagraj Chowk
 Opp. Side Of Lohian, Gurgaon
 Punjab-140506

Attended by : Rahul

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

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Attended by : Varinder Rana

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

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Attended by : Varinder Singh

1) Rate The Level of Training information useful to you.

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

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Shuddhi Ayurveda Pancha Gana Hospital
(A Unit of Shuddhi Siddha Vaidya Ltd.)
Opp. Side Of Jagraj
Punjab-140506

Attended by : Vinayam

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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3) Rate the Importance of Training.

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Attended by : Ruby

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

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3) Rate the Importance of Training.

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Attended by : Sahil

1) Rate The Level of Training information useful to you.

A. Good

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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3) Rate the Importance of Training.

A. Good

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CONTROLLED COPY
Shuddhi Ayurveda Research Hospital
(A Unit of) (Pvt. Ltd.)
Back Side of Jagraj (Vijay Nagar)
Opp. Side Of Kirti Nagar, Gurgaon
Punjab-140506

Attended by : Dineesh Kumar

1) Rate The Level of Training information useful to you.

A. Good

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B. Average

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

A. Appropriate

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3) Rate the Importance of Training.

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Attended by : Balwinder Singh

1) Rate The Level of Training information useful to you.

A. Good

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

A. Good

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Attended by : Ahish

1) Rate The Level of Training information useful to you.

A. Good

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

C. Appropriate

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C. Below Average

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3) Rate the Importance of Training.

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C. Not Good

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Singh
COPY
Shuddhi Ayurveda Hospital
(A Unit of Shuddhi Ayurveda Ltd.)
Back Side of Jagraj
Opp. Side Of Lohiana, Gurgaon
Punjab-140506

Attended by : Shivam

1) Rate The Level of Training information useful to you.

A. Good

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Attended by : Aarti yadav

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C. Below Average

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2) Rate the Level of Training Method of Explanation.

B. Appropriate

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3) Rate the Importance of Training.

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B. Medium

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C. Not Good

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Attended by : Manjeet

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Shuddhi Ayurveda Research Hospital
(A UNIT OF SHRI YOGI VEDIC LTD.)
Back Side of Jagraj (Punjab)
Opp. Side Of Lohian, Gurgaon Bassi
Punjab-140506

Attended by : Sunita Kumar

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

A. Appropriate ☒ B. Average ☐ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☐ B. Medium ☒ C. Not Good ☐

Attended by : Rahit kumar

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

B. Appropriate ☐ B. Average ☒ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☒ B. Medium ☐ C. Not Good ☐

Attended by : Sandeep Bibi

1) Rate The Level of Training information useful to you.

A. Good ☒ B. Average ☐ C. Below Average ☐

2) Rate the Level of Training Method of Explanation.

C. Appropriate ☒ B. Average ☐ C. Below Average ☐

3) Rate the Importance of Training.

A. Good ☐ B. Medium ☒

Singh
CONTROLLED COPY
Shuddhi Ayurveda Pancha Hospital
(A Unit of Shuddhi Ayurveda Pvt. Ltd.)
C. Not Good ☒
Back Side of Jugraj
Opp. Side Of Lohiana, Delhi
Punjab-140506

FACILITY AND SAFETY ROUND Corrective Action Preventive Action (CAPA)

Facility and Safety Rounds

● Date of Meeting :- 16/06/2021

S.No.	Names of the members	Designation
1	Dr.Pooja Thakur	Senior Doctor
2	Dr.Suyash Pratap Singh	Medical Superintendent
3	Dr.Meetali	RMO
4	Dr.Shikha Sharma	RMO
5	Dr.Sandeep Yadav	RMO
6	Sonali Chanchal	Female Attendant
7	Sandhya Rani	Female Attendant
8	Harpreet Kaur	Female Attendant
9	Shubham Ahuja	Male Attendant
10	Akshay Sharma	Male Attendant
11	Prikhit Mehra	Male Attendant
12	Ganesh Ram	Chef
13	Mahesh Chander	Chef
14	Madhu Sudan S	Manager
15	Sukhchain Suja	Housekeeping
16	Vinay	Male Therapist
17	Anita Kirti	Female Therapist
18	Kanu Priya	Female Therapist
19	Kiran Choudhary	Receptionist
20	Mani Chaudhary	Safety Maintenance
21	Reena	Female Housekeeping
22	Payal	Female Nurse
23	Akash	Male Nurse
24	Manisha	Female Nurse
25	Manish Kumar	Male Nurse

[Signature]

26	Pooja	Female Nurse
27	Krishan Kumar	Male Nurse
28	Rajeev Chaudhary	Accountant
29	Rakesh kumar Thakur	Security Gaurd
30	Sukhwinder	Electrician
31	Rupa Rooprai	H.R Head
32	Rahul	Pharmacist
33	Varun Rana	Pharmacist
34	Varinder Singh	Male Nurse
35	Vikram	Co-Ordinator
36	Ruby	Receptionist
37	Sahil	Kitchen Helper
38	Dinesh Kumar	Gardener
39	Balwinder Singh	Gardener
40	Abhishek	Housekeeping
41	Shivam	Male Housekeeping
42	Aarti Yadav	Receptionist
43	Manjeet	Female Housekeeping
44	Sunita Rani	Female Housekeeping
45	Rohit Kumar	Security Gaurd
46	Sandeep Bibi	Receptionist

TOPIC :

- PPE Kit
- Cleaning
- Sanitization
- Hygiene
- Needle Stick Injury
- Fire
- Bio Medical Waste
- Electronic Appliicance Maintenance
- Disinfectant floor

Decision :

When we Inspected the Hospital for the Safety of the Patient and the staff we found that all the Employees are using the PPE kit

Shuddhi Ayurveda Hospital
(A Unit of Shuddhi Mission Ltd.)
Back Side of Jagraj
Opp. Side of Jagraj, Jagraj Bassi
Rajasthan-305006

Properly, all The Employees are paying full Attention to the Sanitization of the Hospital and the Patients and the entire Hospital keeping Sanitized, Hygiene is being taken care of in the Hospital, full Attention is being given to the safety of the patient, so that the Infection cannot reach the patients all the Employees will also be safe from Infection.