

Date : 18/10/21

Facility Management

* Done by Dr. Sonam Kashyap.

- Covering Area:
 Patient Area
 Non-Patient Area.

Today, on 18/10/21, done facility round - monitoring on Patient and Non-Patient area for the provision of a safe and secure environment of patients and their families.

* Objective Elements :

- Our clinic provides safe water & electricity. It has a programme for clinical and support service equipment management.

* On Round : Non-Patient Area.

1 a) Up to date drawings are maintained which detail the site layout, floor plans and fire escape routes.

b) Signages are bi-lingual so it shall guide patients and visitors.

2 a) Portable water and electricity are available.

b) Alternate sources are provided for in case of failure.
[It could be from UPS, inverter etc.]

3. Plans for Emergencies:

→ Our clinic has plans for containment of fire and non-fire emergencies.

- We have conducted an exercise of hazard identification and accordingly taken all necessary steps to reduce such hazards:

a) Acquired adequate fire fighting equipment for this which records are kept upto date.

b) Adequate training of staff.

c) Non-fire Emergency:

- Infected materials (used gloves), medical waste (blood, pus, vomits) etc.

- Fall or slips

- Fall of Patients from bed.

* Lock training given to Staff in case of Emergency.

* Staff are trained in case of Emergency → In case of fire Designated person are assigned to particular work. Mock drills are also held.

4.) Bio-Medical equipment Management:

a) The equipments are appropriate to its scope of services.

b) Maintenance of bio-medical waste has been done by bio-medical engineer with relevant training and experience.

c) Our clinic has annually schedules of inspection and Calibration of equipments, which involve measurement, in an appropriate manner.

* Patient Area:

- a) Panchakarma Rooms: well maintained and clean.
- Floors are non-slippery as after every therapy, housekeeping staff cleans the floor properly to ensure patient safety.
 - No uneven areas are found.
 - Checklist are maintained in both Panchakarma Rooms.
 - Soothing aroma is always showers.
- b) Steam Bath Room:
- well maintained with proper temperature indicator.
 - Steam bath machine is well functioning.
- c) No overhead storage and equipment found which cause accident.
- d) All hazardous materials are kept in cabinet faraway from patient reach.
- e) No unprotected wirings found.
- f) Fire extinguisher available with proper details.

- g) No leakage / seepage are found in that area.
- h) No rodents and pests are found which may cause infection to patients / staff.
- i) The height of ceiling is well designed so that no head injury happen with long height patient.
- j) There are no unwanted or unnoticed holes, breaks in the floor / ground that can be hazardous while walking.